|  |  |  |
| --- | --- | --- |
| Welfare Unit/Customer Details | | |
| Type of Unit: |  | Fleet Number: |
|  |  |  |
| Site Address including Postcode: |  | Contract Number: |
|  |  |  |
|  | Delivery Date: |
|  |  |
| Customer Name: | | |
|  | | |

|  |
| --- |
| Welfare Unit Checklist |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EXTERNAL** | **Out** | Comments | **In** | Comments |
| Tow Hitch/Wheels/Chassis |  |  |  |  |
| Jack Leg inspection |  |  |  |  |
| Doors/Lock/Handle |  |  |  |  |
| Number of Keys supplied |  |  |  |  |
| Windows |  |  |  |  |
| Shutters/Grills |  |  |  |  |
| Signs |  |  |  |  |
| Roof |  |  |  |  |
| External Panelling |  |  |  |  |
| Additional Items |  |  |  |  |
| Fuel |  |  |  |  |
| Water |  |  |  |  |
| Generator Hours |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **INTERNAL** | **Out** | Comments | **In** | Comments |
| Walls |  |  |  |  |
| Partitions/Doors |  |  |  |  |
| Ceiling |  |  |  |  |
| Vinyl Floor |  |  |  |  |
| Carpet Tiles |  |  |  |  |
| Electric Lights |  |  |  |  |
| Electric Sockets |  |  |  |  |
| Electric Heaters |  |  |  |  |
| Access steps |  |  |  |  |
| WC's |  |  |  |  |
| Urinals |  |  |  |  |
| Showers |  |  |  |  |
| Shower Heaters |  |  |  |  |
| Sink Unit / Wash basins |  |  |  |  |
| Water Heaters |  |  |  |  |
| Microwave |  |  |  |  |
| Kettle |  |  |  |  |
| Additional Items |  |  |  |  |
| Furniture |  |  |  |  |
| Electrical Inspection And Test |  |  |  |  |
| Water Test |  |  |  |  |
| First Aid Box |  |  |  |  |
| Fire Blanket |  |  |  |  |
| Drinking Water Container |  |  |  |  |
| Information Folder |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Checked by: |  | Checked by: |  |
|  |  |  |  |
| Date: |  | Date: |  |

|  |
| --- |
| Recharges |
| For completion once unit is off hired: |
|  |

Disclaimer:

This document is for guidance only and should be adapted in accordance with your Company procedures.

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