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| **PRE-DELIVERY INSPECTION** |
| **A. Re-circulating and Mains Toilets** |
| 1. | Check the toilet door, door hinges, spring and door lock/furniture operate correctly. |
| 2. | Check all panels, floor, roof and the door for damage - repair or replace as necessary. |
| 3. | Check vent stack and toilet lid assembly and toilet bowl for damage. |
| 4. | If the unit has a hot wash facility, check the electric supply plug outside the unit for damage and that the water heater operates correctly. Check date of last PAT test - re-test as necessary. |
| 5. | Check mirror (if fitted), toilet roll holder and soap dispenser (if supplied). |
| 6. | Check wash hand basin for damage and that the hand wash pump and/or wash basin tap(s) is/are operational. |
| 7. | Check that the water system operates correctly and that dirty water is piped to the holding tank. |
| 8. | Check that the WC flushing system (re-circulating pump) operates correctly - repair or replace filter as necessary. |
| 9. | If the unit is a mains-water toilet check that the flushing system operates correctly. |
| 10. | Check skids for damage. |
| 11. | Check toilet fleet and/or serial number and compare to paperwork. |
| 12. | Check the unit is suitable for its intended customer (e.g. construction or event). |
| 13. | Check the unit has been properly cleaned both inside and outside. |

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| **PRE-DELIVERY INSPECTION** |
| **B. Trailer Mounted toilet units and Shower blocks** |
| 1. | Check tow hitch and braking system operate correctly. |
| 2. | Check condition of tyres and adjust tyre pressures as necessary. Check spare wheel, adjust tyre pressure as necessary. |
| 3. | Check the external lighting circuit, trailer side lights and hazard warning lights are all operational. |
| 4. | Check the internal light bulbs, light switches and lighting system (where fitted) are operational. |
| 5. | Inspect registration/number plate on trailer unit and adjust as necessary. |
| 6. | Check that access steps (if required) are in good condition, comply with all current regulations and that they lock correctly onto the trailer mount unit. |
| 7. | Check toilet/shower door(s) and door lock/furniture operate correctly. |
| 8. | Check that the trailer or shower unit has been properly cleaned. |
| 9. | Check the generator (where supplied) is operational. Top up fuel and oil as necessary. |
| 10. | Check the hand wash pump, wash basin taps and the urinal(s) (where supplied) operate correctly. |
| 11. | Check WC flushing system (pump) operates correctly |
| 12. | If a mains toilet is fitted to the trailer mount unit, check that the flushing system operates correctly. |
| 13. | Check that the shower units all operate correctly. |

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| **PRE-DELIVERY INSPECTION** |
| **C. Welfare Unit** |
| 1. | Check tow hitch and braking system operate correctly. |
| 2. | Check the condition of tyres and adjust tyre pressures as necessary. Check spare wheel, adjust tyre pressure. |
| 3. | If the welfare unit has a rise and fall facility, check the system operates satisfactorily. |
| 4. | Check the external lighting circuit is operational. |
| 5. | Check lighting system, all internal light bulbs, and light switches. |
| 6. | Check that the Welfare Unit has been properly cleaned. |
| 7. | Check that access steps (if required) comply with current regulations, are in good condition, and lock correctly onto the welfare unit. |
| 8. | Check door and door lock/furniture operate correctly. |
| 9. | Check generator is operational. Top up fuel and oil as necessary. |
| 10. | Check the hand wash pump, wash basin taps and urinal(s) (where supplied) operates correctly. |
| 11. | Check WC flushing system (pump) operates correctly. |
| 12. | If a mains toilet is fitted to the welfare unit check that the flushing system operates correctly. |

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| **PRE-DELIVERY INSPECTION** |
| **D. Jack Leg Toilet or a Cabin Unit** |
| 1. | Check the electrical system has been properly tested and that all internal light bulbs, and light switches are operational. |
| 2. | Check that the Jack Leg or Cabin Unit has been properly cleaned. |
| 3. | Check access steps (if required) comply with current regulations, are in good condition, and lock correctly on the unit. |
| 4. | Check door and door lock/furniture operate correctly. |
| 5. | Check generator (where supplied) is operational. Top up fuel and oil as necessary. |
| 6. | Check the hand wash pump, wash basin taps and urinal(s) (where supplied) operate correctly. |
| 7. | Check all WC flushing systems operate correctly. |

Disclaimer:

This document is for guidance only and should be adapted in accordance with your Company procedures.

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