

PRE-DELIVERY INSPECTION

A. Re-circulating and Mains Toilets

1. Check the toilet door, door hinges, spring and door lock/furniture operate correctly.
2. Check all panels, floor, roof and the door for damage - repair or replace as necessary.
3. Check vent stack and toilet lid assembly and toilet bowl for damage.
4. If the unit has a hot wash facility, check the electric supply plug outside the unit for damage and that the water heater operates correctly. Check date of last PAT test - re-test as necessary.
5. Check mirror (if fitted), toilet roll holder and soap dispenser (if supplied).
6. Check wash hand basin for damage and that the hand wash pump and/or wash basin tap(s) is/are operational.
7. Check that the water system operates correctly and that dirty water is piped to the holding tank.
8. Check that the WC flushing system (re-circulating pump) operates correctly - repair or replace filter as necessary.
9. If the unit is a mains-water toilet check that the flushing system operates correctly.
10. Check skids for damage.
11. Check toilet fleet and/or serial number and compare to paperwork.
12. Check the unit is suitable for its intended customer (e.g. construction or event).
13. Check the unit has been properly cleaned both inside and outside.

PRE-DELIVERY INSPECTION

B. Trailer Mounted toilet units and Shower blocks

1. Check tow hitch and braking system operate correctly.
2. Check condition of tyres and adjust tyre pressures as necessary. Check spare wheel, adjust tyre pressure as necessary.
3. Check the external lighting circuit, trailer side lights and hazard warning lights are all operational.
4. Check the internal light bulbs, light switches and lighting system (where fitted) are operational.
5. Inspect registration/number plate on trailer unit and adjust as necessary.
6. Check that access steps (if required) are in good condition, comply with all current regulations and that they lock correctly onto the trailer mount unit.
7. Check toilet/shower door(s) and door lock/furniture operate correctly.
8. Check that the trailer or shower unit has been properly cleaned.
9. Check the generator (where supplied) is operational. Top up fuel and oil as necessary.
10. Check the hand wash pump, wash basin taps and the urinal(s) (where supplied) operate correctly.
11. Check WC flushing system (pump) operates correctly
12. If a mains toilet is fitted to the trailer mount unit, check that the flushing system operates correctly.
13. Check that the shower units all operate correctly.

PRE-DELIVERY INSPECTION

C. Welfare Unit

1. Check tow hitch and braking system operate correctly.
2. Check the condition of tyres and adjust tyre pressures as necessary. Check spare wheel, adjust tyre pressure.
3. If the welfare unit has a rise and fall facility, check the system operates satisfactorily.
4. Check the external lighting circuit is operational.
5. Check lighting system, all internal light bulbs, and light switches.
6. Check that the Welfare Unit has been properly cleaned.
7. Check that access steps (if required) comply with current regulations, are in good condition, and lock correctly onto the welfare unit.
8. Check door and door lock/furniture operate correctly.
9. Check generator is operational. Top up fuel and oil as necessary.
10. Check the hand wash pump, wash basin taps and urinal(s) (where supplied) operates correctly.
11. Check WC flushing system (pump) operates correctly.
12. If a mains toilet is fitted to the welfare unit check that the flushing system operates correctly.

PRE-DELIVERY INSPECTION

D. Jack Leg Toilet or a Cabin Unit

1. Check the electrical system has been properly tested and that all internal light bulbs, and light switches are operational.
2. Check that the Jack Leg or Cabin Unit has been properly cleaned.
3. Check access steps (if required) comply with current regulations, are in good condition, and lock correctly on the unit.
4. Check door and door lock/furniture operate correctly.
5. Check generator (where supplied) is operational. Top up fuel and oil as necessary.
6. Check the hand wash pump, wash basin taps and urinal(s) (where supplied) operate correctly.
7. Check all WC flushing systems operate correctly.

Disclaimer:

This document is for guidance only and should be adapted in accordance with your Company procedures.

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